

Curriculum Vitae

Contact Details

Name: Rosalind Ma
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Australia
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Education/Qualifications

Qualifications: **Masters in Business Administration**
Institution: Deakin University
Commenced July 2003 (External Part Time)

Qualifications: **PhD in Applied Science (Chemistry)**
Institution: University of South Australia
Completed: April 2003

Qualifications: **Bachelor of Science (Hons)**
Majors: Chemistry and Geography
Institution: University Of Western Australia
Completed: April 1998

Employment History

Position/Title: **Technical Services Manager – Cork/Lab**
Employer: Vinpac International
Start Date: May 2004
End Date: Currently Employed

Responsibilities:

- Manage a NATA certified laboratory with a staff of 14 people
- Coordinate and manage new laboratory equipment, identify new capabilities and develop new methods to improve efficiency
- Manage and resolve customer complaints relating to cork
- Troubleshoot technical issues relating to cork and analytical lab
- Coordinate and manage R&D projects
- Identify new projects to further the company's market competitiveness

Position/Title: **R&D Coordinator**
Employer: Vinpac International
Start Date: Feb 2002
End Date: May 2004
Responsibilities:

- Coordinate and manage R&D projects
- Coordinate and manage new laboratory equipment, identify new capabilities and develop new methods
- Identify new projects to further the company's market competitiveness
- Identify any packaging issues and to develop contemporary solutions and where required, implement corrective actions and follow up

Position/Title: **Research Assistant**
Employer: Ian Wark Research Institute
Start Date: Feb 2000
End Date: Dec 2000
Responsibilities:

- Preparation of patent documents for client
- Research, experimentation and development of new polymer coatings
- Supervised plant trials and product scale up in industry
- Evaluation and design of processes and procedures for new products or process improvement
- Supervision and training of new employees and students
- Writing and presenting update reports monthly

Position/Title: **Laboratory Demonstrator**
Employer: University of Western Australia
Start Date: Feb 1997
End Date: Nov 1997
Responsibilities:

- Supervising a class of 1st year chemistry classes
- Teaching safe laboratory techniques
- Student assessment and marking of laboratory reports

Other Relevant Skills

Instrumentation Experience:

- Nuclear Magnetic Resonance Spectrometry (NMR)
- High Performance Liquid Chromatography (HPLC)
- Solid Phase Micro Extraction (SPME)
- Gas Chromatography Mass Spectrometry (GC/MS)
- Gel Permeation Chromatography (GPC)
- Infra Red Spectrometry (IR)
- Flow Injection Analyser (FIA)

Computer Skills: MS Excel; Advanced
MS PowerPoint; Advanced
MS Word; Advanced

Awards

Australian Postgraduate Award (Industry) 1998